



## CHITIMACHA TRIBE OF LOUISIANA

**TITLE OF POSITION:** IT TECHNICIAN

**DEPARTMENT:** INFORMATION TECHNOLOGY DEPARTMENT

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*The Chitimacha Tribe of Louisiana is a federally recognized Tribe located on the Chitimacha Reservation near Charenton, Louisiana. We are a Sovereign Nation governed by our Tribal Council and our government operates similar to other governments.*

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**JOB SUMMARY:** This position supports end users by resolving computer hardware and software, computer peripheral, and telephone problems and errors, and by training end users in computer, peripheral, and phone usage. Installs, configures, and supports computer hardware, software, and related equipment. Establishes network connections and installs telephones.

**EDUCATION AND/OR EXPERIENCE:** A High School diploma AND two (2) years of related work experience supporting end-users in Windows environment. Experience working within American Indian and/or Alaska Native communities preferred.

**ADDITIONAL REQUIREMENTS:**

- Background investigation will be required.
- Subject to pre-employment and random drug testing.

**BENEFITS:** Medical Insurance (Federal Program), Dental / Vision Insurance, Critical Illness Insurance, 401(k) Employer Match, Paid Time Off (PTO), Employee Discounts, Employer Paid Life Insurance, Short Term / Long Term Disability and Life Insurance.

**HOW TO APPLY:** View our website [www.chitimacha.gov](http://www.chitimacha.gov), or visit the Human Resources Department at 230 Chitimacha Loop, Charenton, Louisiana. Applications are accepted: Monday–Thursday 7:30 a.m. – 5:00 p.m. and Friday 7:30 a.m. 11:30 a.m.

**CLOSING DATE: MONDAY, MAY 01, 2023.**

PREFERENCE WILL BE GIVEN TO QUALIFIED NATIVE AMERICANS PURSUANT TO PUBLIC LAW 93-638 AND THE INDIAN SELF-DETERMINATION AND EDUCATION ASSISTANCE ACT AND THE INDIAN CIVIL RIGHTS ACT 25 U.S.C. 450e(B).